



# **KURIAKOSE ELIAS COLLEGE MANNANAM**

Affiliated to Mahatma Gandhi University, Kottayam  
[www.kecollege.ac.in](http://www.kecollege.ac.in) | [kecollegemnm@gmail.com](mailto:kecollegemnm@gmail.com)



## **Criterion - VI**

### **Governance, Leadership and Management**

#### **6.1.1: Institutional Vision and Leadership**

##### **6.1.1.**

### **Institutional Governance**



## INSTITUTIONAL GOVERNANCE & LEADERSHIP

This robust and transparent governance mechanism is meticulously crafted to gracefully evolve alongside the ever-changing educational landscapes, as beautifully exemplified by the seamless integration of the National Educational Policy 2020. The system is imbued with a profound emphasis on decentralization and participative management, fostering a harmonious environment where stakeholders from all tiers of the institution actively engage in the decision-making and implementation processes. Through this elegantly designed governance framework, the College's noble vision and mission are artfully transformed into tangible, impactful actions that resonate throughout the academic community.

The college ensures decentralisation and participatory management in institutional governance through an empowered, inclusive and collaborative approach and fosters a culture of shared responsibility and engagement among the stakeholders. Decentralized and Participative Management is ensured through faculty representation in the apex bodies like Managing Board and Managing Council. Decentralization is enhanced through the constitutions and meetings of IQAC, Governing Body, College Council, Staff Council, Department, Research & Development Cell, ICC, Purchase Committee, PTA Executive Committee, Grievance Redressal, Anti-Ragging, Alumni Association, Committees for Student Welfare and other advisory committees, Associations, Cells Clubs and Forums. The nominated members are part of decision-making bodies and involve in developing various policies and procedures. The Management is also strives to set up a suitable climate for inquiry, innovation and consultancy through various bodies which includes:

### Governing Body

The Governing Body serves as the supreme administrative authority of the college. It is incumbent upon the Governing Body to provide counsel to the Management on all issues pertaining to the administration of the college, in strict compliance with the provisions of the University Act and the accompanying statutes, ordinances, regulations, rules, by-laws, and directives issued thereunder. The Manager of the college shall hold the position of Chairman, while the Principal shall serve as the Secretary of the Governing Body.

#### Governing Body Members:

- 1.Rev. (Dr.) Kurian Chalangady CMI (Chairman)
2. Prof. (Dr.) Ison V. Vanchipurackal (Secretary)





3. Smt. Shiny George (Nominee of the Government)
4. Sri. P. Harikrishnan (Nominee of the University)
5. Fr. (Dr.) Xavier C.S. CMI (Nominee of the Management)
6. Fr. Biju Thomas CMI (Nominee of the Management)
7. Fr. (Dr.) Joby Joseph CMI (Nominee of the Management)
8. Fr. Renny Kalathil CMI (Nominee of the Management)
9. Fr. (Dr.) James Mullassery (Nominee of the Management)
10. Fr. Thomas Mannoparampil CMI (Nominee of the Management)
11. Fr. Johnson Joseph CST (Nominee of the Teachers)
12. Ms. Neethu Jose (Nominee of the Teachers)

### College Council

The College Council functions as an advisory board to the Principal concerning the internal affairs of the college. The Council comprises all Heads of Departments, including the Department of Physical Education, and a minimum of two members of the teaching staff elected by their peers, excluding Heads of Departments. Government directives have mandated the inclusion of the Superintendent as a member of the Council, with the Librarian and the IQAC Coordinator serving as special invitees.

#### **Council Members:**

1. Prof. (Dr.) Ison V. Vanchipurackal, Principal
2. Fr. (Dr.) Xavier C.S. CMI, Vice-Principal, HoD Malayalam
3. Dr. Sujarani Mathew, HoD, English
4. Dr. Hema Narayanan, HoD, Hindi
5. Fr. (Dr.) Joseph Varghese CMI, HoD, Mathematics
6. Dr. Smitha S., HoD, Statistics
7. Dr. Jini Thomas, HoD, Physics
8. Dr. Jesty Thomas, HoD, Chemistry





9. Dr. Mathews T. Thelly, HoD, Botany
10. Sr. (Dr.) Jessy Joseph Kavunkal, HoD, Zoology
11. Dr. Rinu Jose, HoD, Economics
12. Ms. Sijimol C.G., HoD, History
13. Fr. Johnson Joseph CST, HoD, Psychology
14. Ms. Jency Francis, HoD, Commerce
15. Mr. Bibinlal B.S., HoD, Physical Education
16. Mr. Joshy Kurian, Junior Superintendent

**Elected Members:**

17. Dr. Tintu K.J., Faculty Member, History
18. Ms. Nisha Maria E.G., Faculty Member, Zoology (Council Secretary)

**Special Invitees:**

19. Dr. Sandhya C., IQAC Coordinator
20. Ms. Animol Thomas, Librarian

### Internal Quality Assurance Cell (IQAC)

IQAC is a body proposed by the University Grants Commission (UGC). As per the UGC guidelines every higher education institution should have an internal quality assurance system with appropriate structure and process. IQAC is conceived as a mechanism to build and ensure a quality culture in the college. It is meant for planning, guiding and monitoring quality assurance and quality enhancement activities of the college. It channelizes and systematizes the efforts and measures towards academic excellence. It is a facilitative and participative organ of the institution and is a driving force for ushering in quality by working out intervention strategies.

**IQAC Members:**

1. Prof. (Dr.) Ison V. Vanchipurackal, Chairman and Principal
2. Fr. (Dr.) Xavier C.S. CMI Vice-Principal





3. Fr. Biju Thomas CMI, Bursar (Nominee from Management)
4. Dr. Sandhya C., IQAC Co-ordinator
5. Mr. Joshy Kurian, Junior Superintendent (Senior Administrative Officer)
6. Adv. Royce Chirayil, Former Govt. Pleader and Public Prosecutor, Kottayam (Eminent Person from Local Society)
7. Mr. Mathew Kuruvilla, Proprietor-Chandy Homes, Kottayam (Nominee from Parents)
8. Mr. Joseph Devasia Ponmankal, Managing Director, Ponmankal Homes, Kottayam (Nominee from Industrialists)
9. Dr. Mendus Jacob, MD & CEO of IPSR Solutions Pvt. Ltd. & Coordinator of MCA, Marian College, Kuttikkanam (Nominee from Employers)
10. Dr. Joshy Joseph Principal Scientist, Chemical Science and Technology Division, National Institute of (CSIR), Thiruvananthapuram (Nominee from Alumni)
11. Dr. Vinu J. George, Faculty Member, Political Science
12. Dr. Rinu Jose, HoD, Economics
13. Dr. Jesty Thomas, HoD, Chemistry
14. Ms. Sijimol C.G., HoD, History
15. Ms. Deepa Mary Joseph, Faculty Member, Botany
16. Fr. (Dr.) Joseph Varghese, HoD, Mathematics
17. Ms. Anitta T. Manuel, Faculty Member, Computer Applications
18. Sri. Joby Jose, Nominee from Students (B.A. Economics)

### **Management**

The custodian of the college's ethos is the Kuriakose Elias Educational and Charitable Trust, Mannanam. The Prior of St. Joseph's Monastery serves as the Chairman of the Trust and the Manager of the College. The Governing Body, led by the Manager as Chairman and the Principal as Secretary, holds the reins of general management. Comprising members appointed according to the provisions of the Mahatma Gandhi University statutes, the body orchestrates the harmonious administration of the college, ensuring its continued legacy of excellence.



## **Role and Responsibilities of Key Positions/bodies**

The key positions and bodies in a college play crucial roles in the management, administration, and overall functioning of the institution.

### **(i) Governing Body and College Council:**

- Formulating policies and making decisions.
- Overseeing the strategic direction of the college.
- Ensuring compliance with regulations from affiliating bodies.

### **(ii) Principal:**

- Providing overall leadership and administration.
- Making academic and administrative decisions.
- Implementing policies and guidelines set by the affiliating university.
- Representing the college to stakeholders.

### **(iii) Bursar:**

- Managing finances and budgeting.
- Allocating resources and fundraising.
- Handling accounting and financial reporting.

### **(iv) Heads of Departments (HoD):**

- Planning academic programmes and developing the curriculum.
- Ensuring the quality of academic programmes.
- Managing faculty and promoting their development.
- Overseeing academic policies and procedures.

### **(v) Internal Quality Assurance Cell (IQAC):**

- Monitoring and ensuring quality education.
- Developing and implementing quality assurance policies.
- Conducting periodic assessments and accreditation processes.

### **(vi) Examination Office:**

- Planning and organising examinations.
- Conducting fair and transparent assessments.





- Publishing results and maintaining records.

**(vii) Librarian:**

- Managing college library resources.
- Providing library services to students and faculty.
- Facilitating access to educational materials.

**(viii) Administrative Office:**

- Managing day-to-day administrative tasks.
- Overseeing office operations and coordinating with departments.
- Handling internal and external official communication.
- Responding to inquiries from students, parents, faculty, and staff.
- Maintaining and organizing records of students, faculty, and staff.
- Coordinating examination-related activities.
- Managing financial transactions, receipts, and payments.
- Assisting in the recruitment process.
- Providing administrative support for student services.

**(ix) Centre for Human Resource Development:**

- Facilitating student placements and internships.
- Establishing relationships with employers.
- Providing career counseling.

**(x) Cells, Clubs, Committees and Forums:**

- Contributing to the holistic development of students.
- Creating a vibrant campus culture.
- Ensuring the smooth functioning of the college community.

**(xi) Admission Committee:**

- Coordinating the admission process.
- Addressing inquiries from prospective students.
- Managing application processing and enrollment.







## TEAM OF ADMINISTRATION

**MANAGER**



Rev. (Dr.) Kurian Chalangady CMI

**PRINCIPAL**



Prof. (Dr.) Ison V. Vanchipurackal

**VICE-PRINCIPAL**



Fr. (Dr.) Xavier C.S. CMI

**BURSAR**



Fr. Biju Thomas CMI







## ACADEMIC SUPPORTING WINGS

### Academic Council

1	Mr. T. K. Jose IAS	Former Home Secretary, Govt. of Kerala
2	Dr. Babu Sebastian	Former Vice Chancellor, M.G. University, Kottayam
3	Prof. (Dr.) M. Radhakrishna Pillai	Former Director, Rajeev Gandhi Centre for Biotechnology, Trivandrum
4	Dr. Kuruville Joseph	Outstanding Prof. & Dean, IIST Trivandrum
5	Mr. Johny Lukose	Director News, MMTV
6	Prof. (Dr.) Ison V. Vanchipurackal	Principal (Convenor)
7	Fr. (Dr.) Xavier C.S. CMI	Vice-Principal
8	Dr. Sandhya C.	IQAC Co-ordinator
9	Dr. Sujarani Mathew	HoD, English
10	Dr. Jesty Thomas	HoD, Chemistry
11	Ms. Jency Francis	HoD, Commerce

### Planning Board

1	Prof. (Dr.) Ison V. Vanchipurackal	Principal
2	Fr. (Dr.) Xavier C.S. CMI	Vice-Principal, Member
3	Fr. (Dr.) Joby Joseph CMI	Member
4	Fr. Biju Thomas CMI	Bursar, Member
5	Fr. (Dr.) Joseph Varghese CMI	Member
6	Ms. Animol Thomas	Librarian
7	Director, College Development Council, MG University (DCDC)	University Representative

### Public Information Officers

1	Public Information Officer	Dr. Feby Jose (Faculty Member, Physics)
2	Assistant Public Information Officer	Mr. Rejoy T. Jose (Senior Clerk)
3	Appellate Authority	Prof. (Dr.) Ison V. Vanchipurackal (Principal)



**NIRF Committee**

1	Dr. Jesty Thomas	HoD, Chemistry (Convenor)
2	Dr. Sindhu E.S.	Faculty Member, Statistics
3	Dr. Mercy Mathews	Faculty Member, Physics
4	Ms. Amal Sharin T. J.	Faculty Member, Economics

**KIRF Committee**

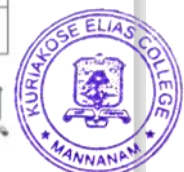
1	Ms. Aparna Raj	Faculty Member, Physics
2	Dr. Bony K. John	Faculty Member, Chemistry

**Kerala State Higher Education Council & Rusa Survey Committee**

1	Dr. Rinu Jose	Faculty Member, Economics
2	Ms. Chinchu Rani Vincent	Faculty Member, Psychology
3	Ms. Alisha James	Faculty Member, Economics
4	Mr. Pramod Prasad	Faculty Member, Commerce (SF)

**Anti- Ragging Committee**

1	Prof. (Dr.) Ison V. Vanchipurackal	Chairman and Principal
2	Fr. (Dr.) Xavier C.S. CMI	Vice-Principal
3	Fr. Biju Thomas CMI	Bursar
4	Dr. Mercy Mathews	Faculty Member, Physics (Convenor)
5	Dr. Jesty Thomas	HoD, Chemistry
6	Dr. Mathews T. Thelly	HoD, Botany
7	Major (Rtd.) Johny Thomas	Executive Coordinator of Self-Financing Departments
8	Mr. Shiji K.	Circle Inspector of Police, Gandhinagar, Kottayam
9	Ms. Athira Shiju	Student Representative
10	Mr. Johns P. Biju	Student Representative
11	Ms. Sindhu G., Gokulam, Kidangoor P.O., Kottayam	Parent
12	Mr. Dosco Mathews Jacob	Office Staff
13	Mr. Admaja Varma Thampuran	Local Media Representative



**Anti-Ragging Squad and Monitoring Cell**

1	Sr. Dr. Jessy Joseph Kavunkal	HoD, Zoology
2	Dr. Sujarani Mathew	HoD, English
3	Dr. Rinu Jose	HoD, Economics
4	Ms. Sara Viji	HoD, Psychology (SF)
5	Mr. Pratheesh C.	Faculty Member, Commerce (SF)
6	Mr. Shinoj Mathew	Faculty Member, Botany (SF)
7	Ms. Mishel Sibi	Student Representative (I M.Sc. Phy.)
8	Mr. Robin Varghese	Office Staff

**Grievance Redressal Committee (GRC)**

1	Prof. (Dr.) Ison V. Vanchipurackal	Chairman and Principal
2	Dr. Sujarani Mathew	HoD, English
3	Dr. Jini Thomas	HoD, Physics
4	Dr. Smitha S.	HoD, Statistics
5	Dr. Vinu J. George	Faculty Member, Political Science
6	Ms. Sandra Sudheer	Student Representative (III BA English)

**Gender Justice Forum**

1	Dr. Sujarani Mathew	HoD, English (Chairperson)
2	Dr. Gincy Lukose V.	Faculty Member, Economics
3	Dr. Tintu K.J.	Faculty Member, History
4	Mr. Joby George	Office Staff
5	Ms. Geethumol Babu	Office Staff
6	Ms. Mareesha Devi S.	Student Representative (II B.Sc. Zoology)
7	Ms. Sreeparvathy S.	Student Representative (III B.Sc. Psychology)
8	Mr. Mathew Francis	Student Representative (II M.Com.)

**Anti-Narcotic Cell**

1	Mr. Vishnu Kumar	PTA Vice President (Chairman)
2	Prof. (Dr.) Ison V. Vanchipurackal	Convenor and Principal







3	Mr. Ganesh K.P.	PTA Member
4	Mr. Manoj Kumar M.A.	PTA Member
5	Dr. Anju Augustine	Faculty Member, Chemistry
6	Dr. Prajod Sunny	Faculty Member, Commerce
7	Mr. George Sebastian	Faculty Member, Commerce (SF)
8	Ms. Karthika Elizabeth	Faculty Member, Psychology
9	Mr. Amal Joe Philip	Student Representative
10	Mr. Anandhakrishnan K.A.	Student Representative
11	Mr. Arjun Ajith	Student Representative
12	Mr. Jibin K.P.	Alumni Representative
13	Mr. Bino Babu	Alumni Representative
14	Mr. Saji Thadathil	President, Athirampuzha Grama Panchayath
15	Ms. Alice Joseph	Vice President, Athirampuzha Grama Panchayath
16	Mr. Jojo Attayil	Member, Ward No. 1 Athirampuzha Grama Panchayath
17	Mr. Shaji Joseph	Member, Ward No. 17 Athirampuzha Grama Panchayath
18	Capt. Jobin Varghese P.	College Development Committee Member
19	Fr. (Dr.) Xavier C.S. CMI	Management Representative
20	Fr. Biju Thomas CMI	Management Representative
21	Mr. John C.	DYSP, Anti Narcotic Cell Kottayam, Police Representative
22	Mr. Shiji K.	CI of Police, Gandhinagar
23	Mr. Aravind Kumar	SI of Police, Kottayam
24	Mr. Sajith T.	Excise Officer, Ettumanoor
25	Dr. Jayaprakash K.P.	RMO, ICH, Kottayam
26	Dr. Ramesh R.	Junior Health Inspector, Health Development Representative



**Research and Development Cell****RESEARCH ADVISORY COUNCIL**

1	Prof. (Dr.) Ison V. Vanchipurackal	Chairman & Principal
2	Fr. (Dr.) Xavier C.S. CMI	Vice-Principal
3	Dr. Sujarani Mathew	HoD, English (Director)
4	Dr. Jini Thomas	HoD, Physics (Member)
5	Dr. Jesty Thomas	HoD, Chemistry (Member)
6	Dr. Rinu Jose	HoD, Economics (Member)
7	Dr. Smitha S.	HoD, Statistics (Member)

**SUBCOMMITTEES****Finance & Infrastructure**

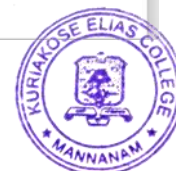
1	Fr. (Dr.) Joby Joseph CMI	Faculty Member, English
2	Dr. Sandhya C.	Faculty Member, Biochemistry
3	Dr. Sindhu E.S.	Faculty Member, Statistics
4	Dr. Dhannya P. Joseph	Faculty Member, Statistics
5	Dr. Prajod Sunny	Faculty Member, Commerce

**Research Programme & Policy Development**

1	Dr. Mathews T. Thelly	HoD, Botany
2	Dr. Litty Joseph	Faculty Member, Chemistry
3	Dr. Linta Maria Jose	Faculty Member, Chemistry
4	Dr. Tintu K.J.	Faculty Member, History
5	Fr. (Dr.) Joseph Varghese CMI	HoD, Mathematics

**Collaboration & Community**

1	Dr. Feby Jose	Faculty Member, Physics
2	Dr. Edithstine Rani Mathew	Faculty Member, Mathematics
3	Dr. Midhila Baby	Faculty Member, Botany
4	Dr. Gincy Lukose V.	Faculty Member, Economics



**Product Development Monitoring & Commercialisation**

1	Dr. Mercy Mathews	Faculty Member, Physics
2	Sr. (Dr.) Jessy Joseph Kavunkal	HoD, Zoology
3	Dr. Ranjini Radhakrishnan	Faculty Member, Physics
4	Dr. Anju Augustine	Faculty Member, Chemistry
5	Dr. Soumya Das	Faculty Member, Zoology

**IPR, Legal & Ethical Matters**

1	Dr. Jaiby Joseph	Faculty Member, Physics
2	Dr. Vinu J. George	Faculty Member, Political Science
3	Dr. Hema Narayanan	HoD, Hindi
4	Dr. Bony K. John	Faculty Member, Chemistry

**Code of Conduct Committee (CCC)**

1	Prof. (Dr.) Ison V. Vanchipurackal	Chairman & Principal
2	Fr. (Dr.) Xavier C.S. CMI	Vice-Principal
3	Fr. Johnson Joseph CST	HoD, Psychology
4	Dr. Gincy Lukose V.	Faculty Member, Economics
5	Mr. Joshy Kurian	Junior Superintendent
6	Ms. Sandra Savio	Student Representative (III DC B.Com. SF)
7	Mr. Arjun Ajith	Student Representative (III DC Economics)

**ARIIA**

1	Dr. Mercy Mathews	Nodal Officer
2	Ms. Divya Joseph	Assistant Nodal Officer
3	Ms. Aparna Raj	Member
4	Dr. Hema Narayanan	Member
5	Dr. Soumya Das	Member





**Discipline Committee**

1	Prof. (Dr.) Ison V. Vanchipurackal	Principal (Convenor)
2	Fr. (Dr.) Xavier C.S. CMI	Vice-Principal (Joint Convenor)
3	Fr. Biju Thomas CMI	Bursar
4	Dr. Sujarani Mathew	HoD, English
5	Dr. Hema Narayanan	HoD, Hindi
6	Dr. Jini Thomas	HoD, Physics
7	Fr. (Dr.) Joseph Varghese CMI	HoD, Mathematics
8	Dr. Jesty Thomas	HoD, Chemistry
9	Dr. Mathews T. Thelly	HoD, Botany
10	Dr. Smitha S.	HoD, Statistics
11	Sr. (Dr.) Jessy Joseph Kavunkal	HoD, Zoology
12	Dr. Rinu Jose	HoD, Economics
13	Ms. Sijimol C.G.	HoD, History
14	Ms. Jency Francis	HoD, Commerce
15	Fr. Johnson Joseph CST	HoD, Psychology
16	Mr. Bibinlal B.S.	HoD, Physical Education
17	Dr. Elizabeth Alexander	HoD, Social Work (SF)
18	Dr. Mejo Jose	HoD, Botany (SF)
19	Ms. Anitta T. Manuel	HoD, Computer Applications (SF)
20	Ms. Deepthi S. Nair	HoD, Physics with Applied Electronics (SF)
21	Ms. Sara Viji	HoD, Psychology (SF)
22	Ms. Mayamol Chacko	HoD, Languages (SF)
23	Dr. George K.C.	HoD, English (SF)
24	Major (Rtd.) Johny Thomas	Self Financing Executive Co-ordinator
25	Mr. Joshy Kurian	Junior Superintendent

**Canteen Committee**

1	Dr. Mathews T. Thelly	HoD, Botany (Convenor)
2	Fr. Biju Thomas CMI	Bursar
3	Mr. Rony George	Faculty Member, English (Secretary)
4	Capt. Jobin Varghese P.	Faculty Member, Computer Applications
5	Mr. Joshy Kurian	Junior Superintendent



**Department Quality Assurance Cell (DQAC) Co-Ordinators**

	<b>DQAC Member</b>	<b>Department</b>
1	Ms. Chinchu Rose George	English
2	Ms. Anu James	Malayalam
3	Dr. Hema Narayanan	Hindi
4	Dr. Edithstine Rani Mathew	Mathematics
5	Dr. Sindhu E.S.	Statistics
6	Ms. Aparna Raj	Physics
7	Dr. Anju Augustine	Chemistry
8	Ms. Deepa Mary Joseph	Botany
9	Ms. Rose Mary N.J.	Zoology
10	Ms. Mettilda George	Economics
11	Dr. Tintu K.J.	History
12	Ms. Karthika Elizabeth	Psychology
13	Ms. Neethu Jose	Commerce
14	Mr. Bibinlal B.S.	Physical Education
15	Ms. Ann Maria Jose	Computer Applications (SF)
16	Dr. Mejo Jose	Botany (SF)
17	Ms. Aksa Robert	English (SF)
18	Ms. Lekshmi T.S.	MSW (SF)
19	Ms. Sunu Ann Thomas	Applied Electronics (SF)
20	Ms. Sara Viji	Psychology (SF)
21	Mr. George Sebastian	Commerce (SF)
22	Ms. Mayamol Chacko	Languages (SF)

**Internal Committee for Students with Disabilities**

1	Ms. Sijimol C.G.	HoD History (Convenor)
2	Dr. Gincy Lukose V.	Faculty Member, Economics
3	Mr. Dinu Monachan	Faculty Member, History
4	Ms. Jasmin Shibu	Student Representative (III B.Com. Finance & Taxation)



**Purchase Committee**

1	Prof. (Dr.) Ison V. Vanchipurackal	Principal
2	Fr. (Dr.) Xavier C.S. CMI	Vice-Principal
3	Fr. Biju Thomas CMI	Bursar
4	Dr. Jini Thomas	HoD, Physics (Convenor)
5	Dr. Jesty Thomas	HoD, Chemistry
6	Dr. Mathews T. Thelly	HoD, Botany
7	Sr. (Dr.) Jessy Joseph Kavunkal	HoD, Zoology
8	Dr. Rinu Jose	HoD, Economics
9	Ms. Jency Francis	HoD, Commerce
10	Ms. Animol Thomas	Librarian
11	Mr. Joshy Kurian	Junior Superintendent
12	Mr. Aneesh Joseph	L.D. Clerk

**Internal Complaints Committee**

1	Sr. (Dr.) Jessy Joseph Kavunkal	HoD, Zoology (Senior Women Faculty)
2	Ms. Sijimol C.G.	HoD, History
3	Dr. Vinu J. George	Faculty Member, Political Science
4	Ms. Bindhu P.P.	Administrative Staff
5	Mr. Shibu K. Mathew	Administrative Staff
6	Ms. Sneha Miju	Student Representative (II MA Economics)
7	Mr. Anandakrishnan R.	Student Representative (III DC History)
8	Ms. Ansa Benny	Student Representative (III DC Zoology)
9	Adv. Vincent Alex	NGO Representative Vice Chairman, Mannanam Janasabha Community Development Council, Kottayam

**OFFICE BEARERS 2023-2024**

<b>IQAC Co-ordinator</b>	Dr. Sandhya C.
<b>Public Relations Officer</b>	Ms. Neethu Jose
<b>College Union Election Officer</b>	Dr. Jini Thomas







<b>Teaching Staff Association</b>	
<b>Secretary</b>	Dr. Renjini Radhakrishnan
<b>Joint Secretary</b>	Ms. Neethu Jose
<b>College Union Executive</b>	
Prof. (Dr.) Ison V. Vanchipurackal	Principal
Dr. Jesty Thomas	Advisor, College Union
Dr. Rinu Jose	Advisor, Arts Club
Fr. (Dr.) Xavier C.S. CMI	Chief Staff Editor, College Magazine
All office bearers of the College Union	
<b>College Magazine - Staff Editors</b>	
Fr. (Dr.) Xavier C.S. CMI	HoD, Malayalam
Dr. Sujarani Mathew	HoD, English
Mr. Rony George	Faculty Member, English
Dr. Hema Narayanan	HoD, Hindi
<b>Examination Office</b>	
Dr. Vinu J. George	Faculty Member, Political Science, Senior Asst. Superintendent of Examinations
Dr. Smitha S.	HoD, Statistics
Mr. Tijo Mathews	Faculty Member, Statistics
Ms. Chinchu Rani Vincent	Faculty Member, Psychology
Dr. Prajod Sunny	Faculty Member, Commerce
Dr. Anju Augustine	Faculty Member, Chemistry
Mr. Sajan Varghese	Office Attendant
<b>Handbook &amp; Academic Calendar</b>	
Ms. Indu Peter	Faculty Member, English (Convenor)
Dr. Smitha S.	HoD, Statistics
Dr. Mathews T. Thelly	HoD, Botany
Fr. Johnson Joseph CST	HoD, Psychology
Ms. Julia Mackolil	Faculty Member, Psychology
Mr. Albert Sebastian	Office Attendant





<b>Internal Marks University Liaison Officers</b>	
Dr. Linta Maria Jose	Faculty Member, Chemistry
Dr. Dhannya P. Joseph	Faculty Member, Statistics
<b>News Letter</b>	
Mr. Rony George	Faculty Member, English (Convenor)
Mr. Kevin George	Faculty Member, English
Mr. Anish R.	Faculty Member, History
<b>Admission Committee</b>	
Prof. (Dr.) Ison V. Vanchipurackal	Principal
Fr. (Dr.) Xavier C.S. CMI	Vice-Principal
Mr. Tijo Mathews	Faculty Member, Statistics (Nodal officer)
Dr. Mathews T. Thelly	HoD, Botany
Ms. Jency Francis	HoD, Commerce
Dr. Tintu K.J.	Faculty Member, History
Mr. Dosco Mathews Jacob	Lab Assistant
Mr. Tijo C. James	Office Attendant

### CO-ORDINATORS OF VARIOUS ACTIVITIES/CLUBS

Academic Journal	Dr. Jesty Thomas (Chief Editor) Dr. Smitha S. Dr. Jaiby Joseph Fr. (Dr.) Joseph Varghese CMI
AIACHE	Fr. (Dr.) Xavier C.S. CMI Fr. (Dr.) Joby Joseph CMI Fr. Biju Thomas CMI
AISHE	Dr. Sindhu E.S. (Nodal Officer) Ms. Amal Sharin T.J. Ms. Divya Joseph Ms. Ann Maria Jose
Alumni Association	Dr. Anju Augustine (Convenor)





Anti- Human Trafficking	Dr. Elizabeth Alexander (Convenor) Ms. Shani Treasa Joseph Ms. Lekshmi T.S. Ms. Sherin K.C.
Art & Literary Club	Ms. Chinchu Rose George (Convenor) Ms. Indu Peter Mr. Kevin George Dr. T.G. Raju
Bhoomithrasena Club	Ms. Deepa Mary Joseph (Convenor) Dr. Vinu J. George Ms. Indu Peter
Bird's Club International	Ms. Rosemary N.J. (Convenor) Ms. Nisha Maria E.G.
Civil Service Coaching	Ms. Amal Sharin T.J. (Convenor) Ms. Deepa Mary Joseph Ms. Sruthy S.
Counselling Cell	Fr. Johnson Joseph CST (Convenor) Ms. Chinchu Rani Vincent Dr. Elizabeth Alexander Ms. Sara Viji
CSM and Jesus Youth	Fr. Johnson Joseph CST (Convenor) Fr. Biju Thomas CMI Sr. (Dr.) Jessy Joseph Kavunkal Ms. Maria Eldhos
Dance & Media Club	Dr. Vinu J. George (Co-ordinator) Fr. (Dr.) Joby Joseph CMI Ms. Sijimol C.G. Ms. Navamy Raju Ms. Dhanya Prabha M. Ms. Sithara John Ms. Shilda Thomas Ms. Sara Viji
Ek Bharat Shreshtha Bharat (EBSB)	Ms. Chinchu Rose George (Convenor) Dr. Hema Narayanan







Debating and Quiz Club	Mr. Rony Geoge (Co-ordinator) Dr. Tintu K.J. Mr. Anish R. Ms. Geethika Suresh Ms. Arya S. Ms. Rashmi R.
Electoral Literary Club	Dr. Vinu J. George (Convenor) Ms. Neethu Jose Ms. Chinchu Rani Vincent Mr. George Sebastian
Energy & EnCon Club	Ms. Aparna Raj (Convenor) Dr. Ranjini Radhakrishnan Dr. Midhila Baby Ms. Deepthi S. Nair
Entrepreneurship Development Club	Ms. Divya Joseph (Convenor) Ms. Neethu Jose Ms. Dhanyaprabha P.M.
Film Club	Ms. Indu Peter (Convenor) Dr. Midhila Baby Ms. Aksa Robert
Centres for Human Resource Development (ASAP, Career Guidance, Placement Cell)	Mr. George J. Puthumana (Convenor, Placement Cell) Dr. Ranjini Radhakrishnan (Convenor, ASAP) Ms. Mettilda George (Convenor, Career Guidance) Dr. T.G. Raju Ms. Sruthy S.
Innovation and Entrepreneurship Development Centre (IEDC)	Dr. Mercy Mathews (Nodal Officer) Ms. Divya Joseph (Assistant Nodal Officer) Ms. Sunu Ann Thomas Dr. Hema Narayanan Dr. Soumya Das Dr. Bony K. John
Institution Innovation Council (IIC)	Dr. Mercy Mathews (President) Ms. Divya Joseph (Convenor) Dr. Hema Narayanan Dr. Bony K. John





Intellectual Property Rights Cell (IPR)	Dr. Jesty Thomas (Convenor) Dr. Jaiby Joseph Ms. Aparna Raj
Mentoring Wing	Dr. Ranjini Radhakrishnan (Convenor) Ms. Deepa Mary Joseph Ms. Deepthy S. Nair Ms. Ann Maria Jose
Minority Cell	Fr. (Dr.) Joby Joseph CMI (Convenor) Ms. Sethu Prasad Ms. Dhanyaprabha P.M.
MOOC & UGC NSQF Courses	Ms. Neethu Jose (Nodal Officer) Mr. Tijo Mathews
National Academic Depository (NAD)	Ms. Rose Mary N.J. (Convenor) Dr. Jaiby Joseph
Nature Club	Dr. Vinu J. George (Convenor) Dr. Mejo Joseph Ms. Akshaya Arjun Mr. Harikrishnan K.M.
NCC	Capt. Jobin Varghese P. (Army) Dr. Feby Jose (Navy)
NET/SET Coaching	Dr. Linta Maria Jose (Convenor) Ms. Mettilda George Dr. Edithstine Rani Mathew
National Innovation and Startup Policy (NISP)	Dr. Mercy Mathews (Nodal Officer) Ms. Divya Joseph (Asst. Nodal Officer) Mr. George J. Puthumana (Member)
NSS	Ms. Neethu Jose Ms. Chinchu Rani Vincent Mr. George Sebastian
OBC Cell	Dr. Litty Joseph (Convenor) Ms. Maria Eldhos Ms. Arya S.





▶▶▶ Handbook & Academic Calendar 2023-24

Open Courses	Ms. Jency Francis (Convenor) Ms. Neethu Jose Dr. Prajod Sunny
Scholarships/ Stipends/Awards	Dr. Sindhu E.S. (Convenor) Ms. Amal Sharin T.J. Ms. Chinchu Rose George Ms. Jasmin Joseph Dr. Bony K. John
Science Forum	Ms. Aparna Raj (Convenor) Ms. Deepa Mary Joseph Ms. Ann Maria Jose
SC/ST & Equal Opportunity Cell	Prof. (Dr.) Ison V. Vanchipurackal (Principal and Chairman) Ms. Shilpa Joy (Convenor) Sr. (Dr.) Jessy Joseph Kavunkal Ms. Elizabeth Chandy Mr. Pramod Prasad
Students Attendance Controller	Ms. Divya S. Nair (Convenor) Mr. Dosco Mathews Jacob (Lab Assistant)
Social Entrepreneurship, Swachhta & Rural Engagement Cell (SES REC)	Dr. Mathews T. Thelly Dr. Sandhya C. Ms. Neethu Jose Ms. Chinchu Rani Vincent Dr. Feby Jose Mr. Anish Kumar Ms. Deepthi S. Nair Ms. Deepa Mary Joseph Capt. Jobin Varghese P. Ms. Sherin K.C.
Tourism Club	Ms. Mettilda George (Convenor) Ms. Shilpa Joy Ms. Rashmi R. Mr. Harikrishnan K.M.





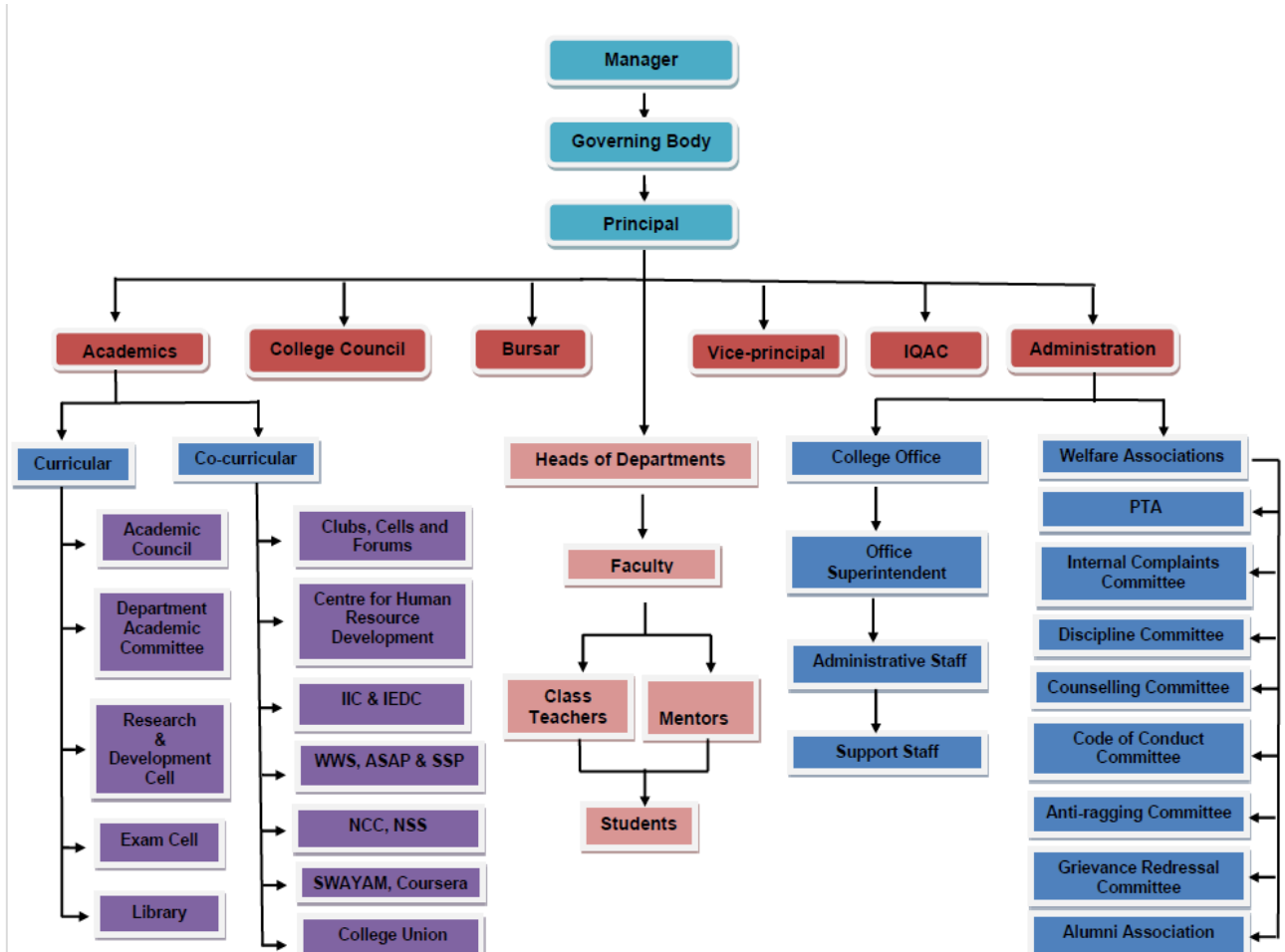
Unnat Bharat Abhiyan Cell (UBA)	Mr. Rony George (Convenor) Ms. Neethu Jose Mr. Alen Shepherd Thomas Mr. Bibinlal B.S. Ms. Sherin K.C.
UGC-DST	Dr. Jini Thomas (Convenor) Dr. Jesty Thomas
Value Education Programme	Br. Prince Thomas Fr. Johnson Joseph CST
Vincent De Paul Society	Dr. Gincy Lukose V. (Convenor) Fr. Biju Thomas CMI (Spiritual Advisor) Ms. Amal Sharin T.J. Ms. Jency Francis Ms. Sithara John
Website	Capt. Jobin Varghese P. (Convenor) Mr. Tijo Mathews Mr. Dosco Mathews Jacob (Lab Assistant)
Women's Forum	Dr. Jaiby Joseph (Convenor) Dr. Litty Joseph Ms. Karthika Elizabeth Ms. Shereena K.B.
Xavier Board	Fr. (Dr.) Xavier C.S. CMI (Convenor) Fr. Biju Thomas CMI Dr. Linta Maria Jose
Young Innovators Program (YIP)	Dr. Dhannya P. Joseph (Facilitator) Dr. Jaiby Joseph (Facilitator)





### ORGANOGRAM

The organogram details the participatory governance of the institution.



*[Signature]*  
**Prof. (Dr.) Ison V. Vanchipurackal**  
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 Kuriakose Elias College, Mannanam  
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