

KURIAKOSE ELIAS COLLEGE MANNANAM

Affiliated to Mahatma Gandhi University, Kottayam www.kecollege.ac.in | kecollegemnm@gmail.com



Criterion - VI

Governance, Leadership and Management

6.2: Strategy Development and Deployment

6.2.1.

Purchase Committee Minutes





PURCHASE COMMITTEE MINUTES 2018-2023

Notice	
There will be a meeting of the Purchase Committee on 14-12-2020 at Prince Office at 3 pm.	- Pal's
Agenda: Inviting quotation for purchasing Handbook & Academic Calendar for the year	College L 2020-
: Discuss the number of copies of College Handbook and Academic Calenda	
Members: 1. Dr. Bright Paul 2 Fr. Dr. Havier Checramthara CMI Month 3 Fr. Joby Joseph Mukalel 4. Dr. Tollyanna Mathew 5. Mr. Serry Frances 6 Dr. Mathews J. Thelly 7 Mr. Robins George Ros 8 Mr. N.S. Thankachan fhontuchan 9. Dr. Rinie Fre 70. Dr. Simi Phomas	
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Minutes of the Purchase Committee Meeting held.	Notice
Time: 3pm. Venue: Principal's Office.	There will be a meeting of the Purchase Committee on 14-02-2011 at Pannipols Of five at 3 pm
Members Present: 1. Dr. Brigit Paul 2. Fr. Dr. Xavier Chevamthara CM2 Nor 3. Fr. Joby Joseph. Hukalel CM2 4. Dr. Mathews 9. Thely	Agenda: Discuss about the pershase sequences of different departments during the Academic Year 2020-21 and to make allocation of freed from PD Account to unsucious departments
5. Dr. Rinu Jose 6. Ms. Jeney Francis Just. 7. Mr. Robins George Jr. 8 Mr. N.S. Thankachan Junkachar 9. Dr. Jimi Homes Fro For	Members 1. Dr.: Bugit Poul 2. Fr. Dr. Havus Chessamthana CMJ Comments 3. Fr.: Joby Joseph Mukalel CHI
1. It was unanimously decided to invite quotations for the purchase of Gollege Handbook & Academic Calendar 2020-21	5 Di Hathews 7 Thelly 90 10 10 10 10 10 10 10 10 10 10 10 10 10
2. It was also decided to print 1100 copies of Gillege Handbook & Academic Calendar 2020-21 by December 2020.	8 Dr. Rinu Gose of Phinkacher 9 Hr N.S. Thankachan Phinkacher 10 Sr Dr. Jessy ave Kauenkah b. July 11- Dr. Jim Thomas From B
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Minutes of the Ruchase Committee	Notiu
Time: 3 pm Venue: Principal Office	There will be a meeting of the Principal Principal Principal
Venue: Trinupale Office	office at 3 pm
Members Present	Agenda: Allocation of find from PD account to difficult objectments
1. Dr. Bright Paul Tr. Dr. Yavier Cheramethara CNI (1800) Fr. Joby Joseph Mukalel CNI (1800)	0 /
Dr. Hollows T. Thelly The Johnson	Hembers:
Dr. Rinu Gove His Jenny France	1. Dr. Brigit Paul 2. Fr. Dr. Youer Chevardhara CHI
9 No Rober George All	3 Fo Joby Souph Mikalel CHI.
O. St. Dr. Jessy John Kavental by Just 1	5 Dr. Jellyamma Hallow In July 6 Jr. Dr. Jessy Jok Kavunkal & July
Actions Taken	P As Jeny Francis
To provide the left of requirement of	9 Mr Robert George Com. Thomknown
To provide the lut of segurement of various departments during the Academic Year during to the month on 15-01-2021	1. De Jine Theomes For FB. 12. M. Anunel Thomas who
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Minutes of the Meeting of the Plushase Corrective held on 04.02.2021 Visue. Prosepolis Office Time 3 pm Members Present 1 D. Bright Paul Bl. 2 To Do Navier Cheesen thave CHT. 3 To Joby Sweph Norkabel. 4 D. Halkers T. Thely 5 D. Jollyanma Malchew Society 6 St. D. Jerry Joseph Kaverskal & Jury 7 Dr. Rine Joseph 8 Dr. Jin Thomas gr. 9 Ne Jency France 10 Mr. Animol Themas wing 11. Mr. N. S. Kankachen Throkechen 12 Mr. Robins George Com.	Notice There coll be a meeting of the Pu Committee On 16 03 2021 at Panespols of the a 3 pm. Kendly make it convenient to obtand it Agenda: 1 Plany order for the purhase of Chemicals 2 Discussion on purchase of library book Hembers: 1 Dr. Brigit Paul 2 Fe Dr. Xavias Chevranthara CMI (1000) 3 Fr. Joby Joseph Mukalel CMI (1000) 4 Dr. Mathews 7. Thelly 5 Dr. Jolly 2000 Kavianskal: br. July 6 Dr. Jerry Joseph Kavianskal: br. July
Vinue Insupolis Office Time 3 pm Hembers Present 1 D. Bright Paul Bl. 2 To Do Vavier Cheerem there CHI 3 To Soby Susph Mukalel 4 D. Malkews T. Thely 5 Dr. Jollyamma Halkew Saxingth 6 St. Di Yeny Joseph Karrenskal by Juny 7 Dr. Rime Jose & 8 Dr. Jini Thomas St. 9 Mr. Jency Francus 10 Hr. Anmol Thomas 11. Hr. N. S. Trankachen Ankechen	Agenda: 1 Plany order for the purhase of chemicals 2. Discussion on puchase of labray book Hembers: 1. Dr. Brigil Paul 2. F. Dr. Navus Cheeramthara CMI (John) 3. F. Joby Joseph Mukalel CMJ (John) 4. Dr. Halbew, 7. Thely 5. Dr. Jolly amma Mathew Johnston
Vinue Insupolis Office Time 3 pm Hembers Present 1 D. Bright Paul Bl. 2 To Do Vavier Cheerem there CHI 3 To Soby Susph Mukalel 4 D. Malkews T. Thely 5 Dr. Jollyamma Halkew Saxingth 6 St. Di Yeny Joseph Karrenskal by Juny 7 Dr. Rime Jose & 8 Dr. Jini Thomas St. 9 Mr. Jency Francus 10 Hr. Anmol Thomas 11. Hr. N. S. Trankachen Ankechen	Agenda: 1 Plany order for the purhase of chemicals 2. Discussion on puchase of labray book Hembers: 1. Dr. Brigil Paul 2. F. Dr. Navus Cheeramthara CMI (John) 3. F. Joby Joseph Mukalel CMJ (John) 4. Dr. Halbew, 7. Thely 5. Dr. Jolly amma Mathew Johnston
Visue. Proupols Office Time 3 pm Hembers Present 1 D. Bright Ball Bl. 2 To Do Vavier Cheesen there CHI 3 To Joby Seeph Makalel 4 D. Mackers T. Thely 5 Dr. Jollyanma Halkew South Karrenskal by Justy 7 Dr. Rine Jose & 8 Dr. Jin Thomas St. 9 Mr. Jency Francu John 10 Mr. Anmol Thomas St. 11. Mr. N. S. Trankachen Ankechen	Agenda: 1 Plany order for the purhase of chemicals 2. Discussion on puchase of labray book Hembers: 1. Dr. Brigil Paul 2. F. Dr. Navus Cheeramthara CMI (John) 3. F. Joby Joseph Mukalel CMJ (John) 4. Dr. Halbew, 7. Thely 5. Dr. Jolly amma Mathew Johnston
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Members Present 1 De Bright Paul Bl. 2 To De Yaver Cheesenthara CHT. 3 To Joby Susph Mukalel 4 De Machens To Thely 5 De Jollyanma Machen Softward 6 St. De Jerry Joseph Karrenskal be Just 7 7 De Rome Jose & 8 De Jini Thomas J. 9 Mr. Jerry Francis de Joseph 10 Mr. Animol Thomas Disse 11. Mr. N. S. Thankaclan Thomas	Members: 1. Dr. Brigil Paul 2. Fr. Dr. Xavus Churanthara CMI (1600) 3. Fr. Joby Joseph Mukalel CMI (18) P 4. Dr. Mathews 7. Thelly 5. Dr. Jolly 2mma Mathew Johnston
1 D. Brigit Paul Bl. 2 Tr. Dr. Havier Cheeven thare CHT. 3 Tr. Joby Seeph Michael. 4 Dr. Halbert T. Thelly 5 Dr. Jollyanma Malhew Souther 6 St. Dr. Jerry Joseph Karrenskal & Juny 7 Dr. Rine Jose & 8 Dr. Jini Thomas St. 9 Mr. Jerry France Dr. 10 Mr. Animol Thomas Dr. 10 Mr. Animol Thomas Dr. 11. Mr. N. S. Thankachen Thomas	Members: 1. Dr. Brigil Paul 2. Fr. Dr. Xavus Churanthara CMI (1600) 3. Fr. Joby Joseph Mukalel CMI (18) P 4. Dr. Mathews 7. Thelly 5. Dr. Jolly 2mma Mathew Johnston
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J. D. Yaver Cheromethara CMI. J. T. Joby Swiph Mukalel D. Mackeus T. Thely S. D. Jollyanma Mackew Society S. D. Jerry Joseph Karrinkal In July T. D. Rine Jose W B. D. Jini Thomas S. M. Jency France A. 10 Hs. Animol Thomas 10006 11. Hr. N. S. Thankaclan Thinkeeler	Members: 1. Dr. Brigil Paul 2. Fr. Dr. Xavus Churanthara CMI (1600) 3. Fr. Joby Joseph Mukalel CMI (18) P 4. Dr. Mathews 7. Thelly 5. Dr. Jolly 2mma Mathew Johnston
J. D. Yaver Cheesenthara CM7. J. T. Joby Susph Mukalel 4. D. Mackeus T. Thely 5. D. Jollyamma Mackew Social in Suray 6. St. Do. Jerry Joseph Karrinkal in Suray 7. Dr. Ring Joseph 8. Dr. Jini Thomas S. 9. Mr. Jenny Francu D. 10. Mr. Animol Thomas D. 11. Mr. N. S. Thankachen Thomas	Members: 1. Dr. Brigil Paul 2. Fr. Dr. Xavus Churanthara CMI (1600) 3. Fr. Joby Joseph Mukalel CMI (18) P 4. Dr. Mathews 7. Thelly 5. Dr. Jolly 2mma Mathew Johnston
1 A Joby South Makalel 4 D. Makkus T. Thely 5 D. Jollyamma Makhew South 6 S. D. Jessy South Kacumbal & Just 7 D. Rina Jobse & 8 D. Jini Thomas Se 9 No. Jessy Francus 10 Ms. Animol Thomas Dissource 11. Ms. N. S. Kankaclan Thomas	1. Dr. Brigil Paul By 2. Fr. Dr. Xavus Cheramthara CMI Junity 3 Fr. Joby Joseph Mukalel CMJ DP 4 Dr. Hallews 7. Telly 5. Dr. Jolly 2mma Machew Josephine
5 Dr. Dollyanma Machew Six 6 Dr. Dr. Serry Joseph Karrenkal & Gurd 7 Dr. Rome John Thomas of 9 Nr. Jeney Frances 12 10 Mr. Anmol Themas Dr. H. Mr. N. S. Thankachen Thomas	3 Fr. Joby Joseph Mukalel CMJ CAT 4 Dr. Hathews 7. Thelly Cather 5. Dr. Jolly 2mma Machew Johnson
5 Dr. Sollyamma Malkew Six 6 Dr. Solly Joseph Kawenkal by Gusty 7 Dr. Rine Joseph Rowenkal by Gusty 8 Dr. Sini Thomas St. 9 Mr. Jency France 12 10 Mr. Animal Thomas 10 Mr. Animal Thomas 10 Mr. N. S. Thankechen Thinkechen	3 Fr. Joby Joseph Mukalel CMJ Off 4 Dr. Hathews 7. Thelly Off 5. Dr. Jolly 2mma Mathew Johnson
7 Dr. Rine Jose & B. Dr. Giri Thomas & Dr. Giri Thomas & Dr. Giri Thomas & Dr. Giris Francis Discourse de Company francis Discourse de Company	3 Fr. Joby Joseph Mukalel CMJ CAT 4 Dr. Hathews 7. Thelly Cather 5. Dr. Jolly 2mma Machew Johnson
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10 Mr. Animal Themas Discharge 11. Mr. N. S. Thankacher Thinkacher	4 Dr. Holkews T. Thely Olds
10 Mr. Animal Themas Discharge 11. Mr. N. S. Thankacher Thinkacher	5. Dr. Jollyemma Mathew Jobs
11. Mr. N.S. Mankacker Thokacker	6. Dr. Jersy Joseph Kavumkal by Sung
11. Mr. N.S. Mankaclar Thokacle-	
12 Mr. Robin Cross	7 Dr. Ring Jok &
Control Control	9. Dr. Sin Thomas From The. 9. Mr. Jenny Thomas June 10. Mr. Animal Thomas Single
0 0	9 Mr. Sency Maries Dal
The property of the party of th	in Mr. Animal Thomas Avie
Decisions Taken	11. Hr. N.S. Thankachan Thinkach
	12. Hr. Robins George and
Jellowing amount from & D. distribute the	a. The same of the
following amount from PD	
Sollowing amount from PD account among	11/2
Odeffinist June D departments for purchasing	
Physica P. Land	
Boar P 2	
Zales. P. 39,000	
Physics R 49000 Botany : R 39,000 Zalogy : R 24,000 Chamstry : R. 80,000 Total 1,79000	
Total 1 80,000	
1,79000	OSE ELIAS
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Venue. Ponepuls Office Time: 3 pm	
Time: 3 pm	
Members Present	
1. Dr. Bright Paul By	
2. Fr. Dr. Yavii Cheramthara CM7	
3 Fx. Joby Joseph Mulcalel	
4 Dr. Johnanna Machew	
5. Sr. Dr. Gerry Joseph Kavunkal St. Joseph	
5 Jeny Francis de 7 Dr. Sini Thomas Anii 8 Ms. Animal Thomas Divi	
e Mr. Annal Thomas Ann	
9 Mr. N.S. Thankachen Thankachen	
10 Mr. Robin Gurge Par	
Decisions	1
1 01 1101 011 1 1 5	
1. It was decided to place order for the purchase of chemicals	
7	-
2. It was also decided to make a decision as to the purchase of hibrary books every year and an appropriate amount should be appropriate	
deusion as to the purchase of lebrary	
books every year and and approporate	
amount should be apportioned for et	
should be placed before the College Council.	
placed by the College Council	
3. Also the amount under soids we decided	
to for the opurchase of sports clema	
to for the operchase of sports cleans	_
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Minules
Venue. Prompals Office Time: 3 pm
Members Present
1. Dr. Bright Paul Bl 2. In. Dr. Yavier Cherramthara CMI 3 Fr. Joby Joseph Hulcalel 4 Dr. Johnson Machen
5. Sh. Dr. Gerry Joseph Kavunka British 5 Jenry Francis Joseph 7 Dr. Gini Thomas F. 8 Mr. Animal Thomas Dwir
10 Mr. Robins Gunge PS
Decisions
1: It was decided to place order for the purchase of chemicals
2. It was also decided to make a decision as to the puchase of lebrary books every year and an approposate amount should be apportioned for et
Thould be placed before the College Council. 3. Also the case to trade a decirple
to for the operclase of sports items



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14	15
11.	- The state of the
Nolice:	
A neeling of the purchase committee	Members Present
	1. Ms Animal Thomas doi
6 stemd it. Venue: New Seminar Hall.	tr. Ariu Themas CM+ SAD
years. To as I will be consult	3 Sr. Dr. Juny Ira. Sv Juny 4 Dr. Juni Honers
Agunda: Purchase under P.D. account	5 Dr. Mahins 7 Thuly 9-11
	6. John Kuran
Members:	8. Dr Sandhya.c 2 15
Rw. Dr. Navier es.	9. DR. RINU Stre .
Rev. Tu Biju Dr. Gollingua Markeyo	Dewiton:
Sr. Da. Geny doc 4 Let	
On Machine of Whelly	Committee has discussed about the available
A. Kun dole .	find under PD Lass out, hibrary fisperts- Distribulin ex amounts under various
Ms. Juny Francis	heads was Odone in the necting
Mr. Joshy Kernin Mr. Anels Soeph. O	Inchor of chemicals and lab equipments
Ms. Animal Thomas.	has decided to proceed us to the
	formalities with immediate effect.
	Till date an animit of Rs. 4,34, 735 mass
	reported under 10 tags of was
	stight new accumulation of fund
The state of the s	stight num accumulation of fund no the next ments. Meeting came to an end at 3.15pm.
57/60	Meeting came a un end al 3 " pe
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	MANNANAM



Nflia	
A meeting of the purchase committee will be held at 230 pm on 23.02.2023. All are requested to attend the pame:	head and take necessary steps for effecting. purchase.
Agenda. Putchase under PD. fund.	Meeting came to an end by
	PRINCIPAL
Members: Principal . Pof (Dn) Ison V Vanchipurackal (Principal)	KURNAKOSE LLEGE MANNANAM, KERALA-686 561
8 De Same Pare Sr. Gesty	
Dr. Jesly Thomas . It Dr. Rime Jese . It	
Dr. Halkews 9 helly	
Mr. Jesling Kurian Mr. Jesling Kurian Mr. Areals Joseph (30) Mr. Areals Joseph (30)	
Deusims:	
Committee has discovered about the	
and the common puchase needs of the rolling to be promed with the available	
fund under P. It was decided to water a reguinement made priority wise list of requirements under cerch	
	* 12



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Netia	2 2 2 2
- P 15 purchase committee	head and take necessary stips for
A meeting of the purchase committee will be held at 230 pm on 23.02.2023	head and take necessary stips for effecting. purchase.
All are requested to attend the same:	
All are refuse	Meeting came to an end by
Agenda: 67 L.	V -/
Putchese under PD. fund	3/.
Members: Principal:	PRINCIPAL LEGE MANNANAM, KERALA-648 561
Members: Principal	MANNANAM, KERALA-666 561
Pof (Dr.) Ison V Vanchipuractal (Princip D)	Carrie Control
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Sr Dr. Juny Gore Br. July	
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Dr. Jesly Thomes .	
Dr. Rine Jose.	
DA. Halhews I hally	
Hs Jeney trans Of	
Hr. Joshy Kurian Hr. Anus Joseph (20)	
Hs. Animal Yrous. wini	
13. TAME TRANS.	
Decisions:	
Committee has disturned about the	
aquirements from various departments	
and in common puchase needs of the reflece, to be prouved in the the available fund under P It was decided	
Dunt with ID. It will the available	
to water a constitution According to	
to rate a consdideted priority wise list of requirements under carch	
b man central	. 1/1 50
5 to 100	



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Ndia	. Decistons:
A meeting of the college purchase committee bis scheduled at . 11:30 am on 22.03.2023 in the conference hall. All are segmested to altered the same:	Band on the list of requirements and evailable fund, the amount under Labor along fund was disteribuled to various science departments as below. Dept. Amount (Ry)
d guda:	
Hembers: Principal.	Chemistry 33,000 f Phys. 33,000 f Prychology 14,000 f Bolowy 12,000 f Zoology 13,000 f
ry(D) Ison V Vanchymackel (Principal) >7.	10Ep 97,000f
Sq. Dr. Serry Some Greath Dr. Sine Thomas & Dr. Sesty Thomas, A Dr. Kinh Jose.	The library fund will be titlised for the purelone of preciodicals and books
Ms. Jency Francis O Hs. Joshy Kurinn Hs. Ancesh Joseph. (18)	Jound Dean & done with the available sports fund.
Ms. Animal Thomas . Don't	If has been decided to invite suitethe quiles for the required items' puedlan immediality.
	Meeting concluded at 12.15 pm.
	PRINCIPAL KURIAKOSE ELIAS COLLEGE MANNANAM, KERALA-686 541
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Nolice:
1 1 0
A meeting of College furchase Conmittee
is scheduled at 11.30 am on 18.04.2023
is the conference hall. The
to participale ni il.
Agarda:
Agaida: Compainison of quotes of placing purchen order Heurbers: Principal.
Members: Principal.
Prof (D.). Isos V Vanchipurackal (Inniepal)
3r. Dr. Sepy Jon Sr. Gury.
Dr. Gesty Themes &
Dr. Vesty Thems
Dr. Markeur G. Thelly
Ms. Gency Francis I
Ms. Gency Francis Ms. Gency Francis Ms. Goods Kewsian Ms. Aniel Goseph. Or Ms. Aniel Theres. And
Mr. Anus Goreps. Or
Ms. Animal Thomas. And
Deusins :
Committee has gone though the
quotalino received in stepulated line
and compared theirs. If was kerided
to place he preches eader to encience
quotations received us steputated line and compared them. It was becided to place he preches cade to enceased agencies within a week.



Dr. Ison V. Vanchipurackal

PRINCIPAL KURIAKOSE ELIAS COLLEGE MANNANAM, KERALA-686 561